

# Identifying Self Development Needs

**Course length:** 3 hours\*

**Course Code:** 100594BT028

**This course will help you to identify gaps in your managements skills and to set personal training priorities.**

## Benefits for the Learner

As a manager, you're probably used to assessing the training and development needs of those who work for you – but do you ever take time to consider areas in your own skills set that need attention?

This course will help you to analyse and define the requirements of your job, and to assess whether your skills are fully up to speed. You'll identify any gaps that exist, and then create a Personal Development Plan to help you work towards filling learning gaps in a focused, effective way.

## Benefits for the Business

Targeted management training can deliver to immediate and tangible benefits to your business – it can improve morale, reduce stress levels, increase staff retention and promote more effective leadership skills.

This course helps your managers to assess their current skills level and identify gaps in their management training. The Personal Development Plan they create will be an important first step in targeting and rectifying any areas of management weakness.

## What You Get From This Course

Having completed this course, you will be able to:

- Analyse the requirements of your job
- Identify your main development needs
- Identify your preferred learning style
- Create a Personal Development Plan

## What Does the Course Cover?

- Identifying development needs
- Preparing for development
- Identifying your preferred learning style
- Creating a Personal Development Plan

## How Long Does the Course Take?

You can work through this course at your own pace. It should take you around 3 hours to complete.

\*Courses are accessible for six months from the date of purchase.