

Training

Course length: 3 hours*

Course Code: 100594BT074

This course ensures that your training management skills and expertise are in line with current best practice.

Benefits for the Learner

Effective training ensures that your team is motivated and properly equipped to deal with the constantly changing demands of today's highly competitive business environment.

This course is ideal for any manager with responsibility for training. Whether you are charged with selecting training methods, delivering training sessions or evaluating the effectiveness of training, you'll learn new techniques to help get the very most from business training.

Benefits for the Business

The development and training of your staff is central to the success of your organisation. Well-trained staff are generally more loyal, more motivated and more productive.

This course will help your managers to get the best possible value from your training budget – they'll learn how to select effective training techniques, deliver powerful training sessions and monitor and evaluate the outcomes of training programmes.

What You Get From This Course

Having completed this course, you will be able to:

- Choose appropriate training methods to meet specific requirements
- Deliver effective training sessions
- Evaluate the effectiveness of training activities
- Maintain appropriate records of training

What Does the Course Cover?

- Effective training
- Feedback and evaluation

How Long Does the Course Take?

You can work through this course at your own pace. It should take you around 3 hours to complete.

*Courses are accessible for six months from the date of purchase.